

Literature and Postings in the Residence Halls

Distribution of Literature via Residence Hall Mailboxes:

- A. Drake students, faculty and/or staff may distribute literature via the residence hall mailbox system on campus, however;
- B. All literature must have the name of the sponsor and an email contact clearly displayed on the front of the document as well as the date and time of the event.
- C. All literature must comply with the Drake University policy concerning Community, Diversity, Freedom of Expression and Harassment.
- D. Literature advertising the use of or consumption of alcohol or other drugs are not to be distributed in the residence halls.
- E. All literature will need the approval of the Residence Hall Association and/or the Office of Residence Life prior to distribution in the mailboxes.

Posting by Individuals, Groups or Organizations, non-Drake Affiliated

Each residence hall will designate a specific area(s) for the posting of information from individuals, groups or organizations not associated with or recognized by the University. All postings from such individuals, groups or organizations should be given to the Office of Residence Life in lower level Olmsted to be distributed to the residence hall staff for posting. All rules for campus organizations and offices shall apply to non-Drake affiliated individuals, groups or organizations.

H.